



### **Team Captain Handy Hints to Register Your Team**

**Registration Opens: Monday, 20 July 2026**

**Registrations Close: 5pm Friday, 2 October 2026**

- ✓ Players must register via the Play HQ application link that will be initiated by the Team Captain.
- ✓ Team Captains must ensure that they have submitted their team registration form on or before close date, ensuring all players have registered in PlayHQ.
- ✓ Team Registration Form Available by clicking [here](#)!!

How do Team Captains initiate their team's name link for registration.

**Please ensure that only one team name is created via the PlayHQ application. Creating multiple teams with the same or a similar name should be avoided.**

#### **Step 1:**

**NetSetGo Teams only (7, 8 & 9 Years Only)** – click [here](#) take you to the “Get started” NetSetGo page

**All Other Teams** (not NetSetGo) – click [here](#) to get the “Get started” for Junior, Inter & Senior Competition.

**QR Code – All Other Teams (not NSG)**



**QR Code – NSG ONLY**



## Step 2:

Log in with your Play HQ Account or if no account, "Create an account"

The screenshot shows the PlayHQ login interface for the Randwick Netball Association. At the top, there is a navigation bar with 'Discover', 'For Organisations', 'About Us', 'Log in', and 'Sign up' buttons. The main header features the Randwick Netball Association logo and the text 'NETBALL AUSTRALIA'. The login section is titled 'Please log in with your PlayHQ account' and contains two input fields: 'Email\*' and 'Password\*', both with placeholder text 'Please type'. Below these fields is a 'Log in' button. To the right of the login fields, there is a section titled 'I don't have an account yet' with a 'Create an account' button. A 'Forgot password?' link is located below the 'Log in' button.

## Step 3:

Create your Team Details then continue:

The screenshot shows the 'Register a team' page in the PlayHQ system. At the top, there is a navigation bar with 'Team Details', 'Fees', and 'Payment & Summary' tabs. The main heading is 'Register a team', followed by a note: 'Please note that you will be the primary contact for this team'. Below this, there is a section titled 'Create new team\*' with an input field for 'Enter team name'. The next section is 'Choose grade', which includes a note: 'Select the preferred grade that you'd like the team to play in'. This section has two dropdown menus for 'Day' and 'Gender', both set to 'All'. Below the dropdowns is a list of radio button options for various competition grades: 10 Years Comp 1, 10 Years Comp 2, 11 Years Comp 1, 11 Years Comp 2, 12 Years Comp 1, 13's Girls Comp 1, 13's Mixed Comp 2, 14's Girls Comp 1, 14's Mixed Comp 2, Inter Girls Comp 1, Inter Mixed Comp 2, Mixed/Open (Dad & Daughter) Comp 2, Mixed/Open (Ladies) Comp 3, and Mixed/Open Comp 1. At the bottom of the page, there is a 'Continue →' button and a 'Back' button.

#### **Step 4:**

NIL fee to register your team's name. Ensure you select the terms and conditions and move to the final stage wherein you will then be generated your team link.

The team link will be emailed to you for which you then provide to your team players to register and pay their fees.

Junior, Inter and Senior Competition, Autumn 2024

|              |      |                   |
|--------------|------|-------------------|
| Team Details | Fees | Payment & Summary |
|--------------|------|-------------------|

### Fees

| DESCRIPTION                                           | PRICE  |
|-------------------------------------------------------|--------|
| Team Registration Fee<br>Randwick Netball Association | \$0.00 |

Sub-Total **\$0.00**

All values are in AUD.

☐ I have read and agree to the terms of the [Privacy Policy](#), [Collection Notice](#) and [Terms and Conditions](#). I consent to the collection and use of my personal information as set out in the [Collection Notice](#) and [Privacy Policy](#). I also understand and agree to abide by the governing bodies' rules and competition by-laws. If I do not agree, I understand the conditions for registration have not been met and my application will not progress.

[Continue →](#)

[Back](#)

#### **Step 5:**

Ensure all team members have registered, and Team Captain must complete the Team Registration Form Available and return to the Senior Competition Coordinator email by 5pm, Friday, 2 October 2026; [seniorcomp@randwicknetball.com.au](mailto:seniorcomp@randwicknetball.com.au)

This is essential to assist with allocating teams to the preferred division and to confirm whether teams are female or mixed. If no team registration is submitted, the team will be allocated accordingly.

Are you or any of your players interested in Umpiring during the 2026 Summer Super Shot Competition? Please send your expression of interest [here!!](#)

We look forward welcoming your team participating in our 2026 Spring Super Shot Competition!!