

RANDWICK NETBALL ASSOCIATION

Umpire Coordinators Handbook



This handbook has been prepared by the Randwick Netball Association Umpires Committee to guide club Umpire Coordinators in their role for the 2023 season.

Contents

1. Umpiring at Randwick Netball Association	2
2. Networking for Club Umpire Coordinators	2
3. Dress Code & Equipment for Umpires	3
4. Development of Umpires	3
6. Badging for an Association Badge	5
7. A Grade Umpire Pool	5
8. Junior Talent Identified Umpire Pool	6
9. Finals Allocations	6
10. Complaints	6
11. National Badging.....	6
12. Opportunities for Umpires.....	7
13. Recognition and Awards	7
14. Randwick Association Badging KPIs.....	8
15. Randwick Association Badging Form.....	9
16. 2018 Umpiring Calendar	10

1. Umpiring at Randwick Netball Association

Umpiring is an integral part of our game. Umpires provide the opportunity for everyone to play the game in a safe, fair and enjoyable environment. Everyone has a role to play in ensuring that we create a culture at Randwick where our umpires are a respected part of our netball community

The role of the RNA Umpires' Committee is to provide leadership in umpiring and to support the umpires and clubs in the Randwick competition. The RNA Umpires' Committee is a resource to the clubs to assist them in their endeavours to develop their umpires.

The Committee is responsible for allocating umpires to A1, A2 & A3 games and to representative opportunities (Representatives Carnivals, State Championship and State Age Championship competitions) as well as for the supervision of umpires for National Badging.

Clubs are responsible for providing umpires who are of a suitable standard for the teams that they enter into the winter competition. The RNA Umpires' Committee can support the clubs in the development of umpires and provide information to umpires on the pathways that are available to them.

At Randwick we encourage co-umpires to meet each other at the start of the game, sit together at the quarter and half-time breaks, and to shake hands at the completion of the match. There will also be a white tent for umpires to mingle & discuss all things netball.

Umpires at Randwick should abide by the [Netball Australia Umpires Code of Behaviour](#).

1. Umpire in accordance with the Official Rules of the Game.
2. Treat all players, coaches, match official and other umpires with respect.
3. Place the safety and welfare of the players above all else.
 - Ensure the court and its surrounds are compliant with the rules.
 - Take appropriate action to manage dangerous play.
4. Maintain a high standard of personal behaviour at all times.
5. Be a positive role model through behaviour and personal appearance projecting a favourable image of netball and umpiring at all times.
6. Be courteous, respectful and open to discussion and interaction.
7. Maintain or improve your current performance level and seek continual improvement.

RNA Umpires Committee – Key Contacts for 2023

Convenor

Kirra Smith umpires@randwicknetball.com.au 0405 625 003

Committee Members

Ryan Ahearne
Emma Askham
Rebecca Friderich
Tyler Knight
Louise Monger
Emily Sparkes
Chloe Walker

2. Networking for Club Umpire Coordinators

There is a Facebook group for Randwick Umpires that provides excellent networking opportunities and assists clubs to fill vacant umpiring slots. All clubs, umpires, members and players are encouraged to join.

<https://www.facebook.com/groups/RNA.Umpires/>

Clubs can be contacted via their secretary details on the RNA webpage

<http://www.randwicknetball.com.au/club-contacts/>

3. Dress Code & Equipment for Umpires

A neatly presented umpire looks professional and in control of the game.

Umpires at RNA should wear whites or club uniform when umpiring games.

- Whites - shorts, tracksuit pants or skirt and white polo or jacket
- Club uniform - tracksuit or playing dress or club issue umpiring polo

Leggings, hoodies and sportswear (that are not a club uniform) are not allowed. Suitable footwear must be worn.

Preference is for umpires to be dressed in white and we encourage clubs to invest in a white polo for their umpires, this assists in distinguishing the umpires from players.

Umpires that are not appropriately dressed will incur a fine of \$50 to their nominated club.

Each umpire is responsible for bringing their own equipment to the game. As a minimum they will need a whistle, rule book and a hairband to keep track of centre pass. Rule books can be [downloaded](#) for free or purchased from the [Netball Australia online shop](#) or the control building.

The best whistle is the [ACME Thunderer](#). They are loud, crisp and clear and also last for a long time, so well worth the investment.

4. Development of Umpires

The RNA Umpires Committee is a resource for the clubs to assist them in developing their umpires. The Association Badging Program for umpires at RNA is overseen by the RNA Umpires Committee and implemented by the Clubs.

Clubs are responsible for providing umpires who are of a suitable standard for the teams that they enter into the winter competition. The RNA Umpires Committee can support the clubs in the development of umpires and provide information to umpires on the pathways that are available to them.

The Association Badging Program is a resource available to Clubs to assist in the development of their umpires.

Beginner Umpires

Training

- Must complete the Netball Australia [Foundation Umpires Course](#) and the Netball Australia [Rules of Netball Theory Examination](#)

For assistance in enrolling in a course [UMPIRING COURSES & WORKSHOPS - Netball NSW](#)

- [Download](#) an e-copy of the rule book for free or [Purchase a Rule Book](#) from the Netball Australia online shop or the control window.

- New umpires should demonstrated the following skills before they start umpiring competition games:

- Dress code: Club uniform or whites
- Whistle: type and volume
- Voice: loud and clear
- Centre Pass: call, arm and immediate whistle
- Throw Ins
- Goal Scored
- Stepping: Simple and obvious
- Obvious contact and obstruction
- How to start the game
 - Introduce yourself to the other umpire

- Check nails and jewellery
 - Captains to toss and advise the umpires of the result, umpires to choose which side they will umpire
 - Clear the court of any obstacles and make sure it's safe for the players (including pads on the goal posts)
 - Clear the sidelines and remind spectators where to stand (back from sideline and never on the goal line)
- Further training by Clubs to cover topics including:
- i. Obstruction: 90cm, arms before distance, shortening
 - ii. Contact / contest
 - iii. Replay
 - iv. Offside v. Breaking
 - v. Over a third / untouched
 - vi. Locations on the courts (names of lines and thirds)
 - vii. Free pass / penalty pass, setting penalties using location names
 - viii. Position, vision and timing
 - ix. Hand signals
 - x. Use of advantage

It is recommended that new umpires attend club training games to get some umpiring time on a game with 1 on 1 coaching support.

Learn more about the [Umpires Code of Behaviour](#) or the [National Umpire Development Framework](#).

Games

It is recommended that new umpires should be restricted to 10s, 11s and low division 12s age groups (depending on their age). Clubs that have new umpires and insufficient games should communicate with other clubs to swap or share games. Clubs must ensure that new umpires have completed the courses and are competent to umpire a competition game.

New umpires need to be supported by buddies, particularly at the beginning of the season. The buddy should preferably have umpiring experience but if not, they should be a responsible member of the club who can support the umpire and assist in managing any sideline situation.

Buddies should also be able to offer assistance to the umpire on the other side of the court if no buddy is present for them. Clubs can consider paying the umpire a reduced rate whilst they are in training, with the balance of the payment going to the buddy.

As new umpires progress they can be moved to higher level games.

Acceptable sideline behaviours

Clubs should educate their umpires, coaches, players and supporters about what is acceptable along the sideline.

- Full clearance along the sideline and goal line. The umpire should not have to run on the court to get past the spectators and equipment. This means a sideline free of drink bottles, clothing, children, pets, skateboards, scooters, chairs and spectators' legs.
- If any spectators make any comment to the umpire, and it makes them uncomfortable, they are able to stop the game and ask the spectator to move on.

6. Badging for an Association Badge

The Association Badges are White, Pink and Green. Please see relevant KPIs for each badge.

Clubs are responsible for watching, coaching and assessing the progress of their umpires.

For an umpire to be badged, two people can assess and award the appropriate badge using the RNA Badging form while court side for an entire game. One person must be from a different club to the umpire that is being tested.

Completed forms are to be handed in to the Umpires' Committee at the control building. The Umpires' Committee will issue a certificate to the umpire in the following weeks.

Once an umpire is successfully awarded a green association badge the umpire will be eligible to aim for their c-badge.

A note of thanks to Blacktown Netball Association who assisted with the resources to implement this program.

7. A Grade Umpire Pool

The RNA Umpires Committee will be allocating umpires to the A1, A2 & A3 games each Saturday.

The A Grade Umpire Pool is aimed at ensuring that the games in these divisions are umpired to the highest standard possible, to allow our players to play to the best of their abilities and for our umpires to progress their skills on quality matches.

A1, A2 & A3 teams are responsible for sourcing and nominating a suitably qualified umpire for the pool. The umpires committee will also top up this pool with other talented umpires that are identified.

The standard for the A grade pool should be National C badge minimum. If clubs feel that an umpire is of this standard but not yet badged, they should approach the RNA Umpires' Committee so the umpire can be assessed as a candidate for C badge this year.

Coaching will be available to all umpires in the A grade pool from National B umpires & on occasion National A umpires.

Umpires who would like an opportunity to umpire at this level, however their club does not have teams in these grades, should contact the Umpires' Committee. A swap can be arranged so the club has a replacement umpire for the lower division. This is encouraged as umpiring a higher level is a great way to stretch your umpires and continually improve their skill level, which maintains their interest in umpiring.

Uniform

Umpires on A1, A2 & A3 should wear whites. It is also acceptable for a white shirt to be placed over a playing uniform.

Weekly Allocation Process

By Monday evening, an email will be issued to umpires to confirm their availability for the upcoming Saturday. Allocations for each round will be confirmed by the Tuesday evening.

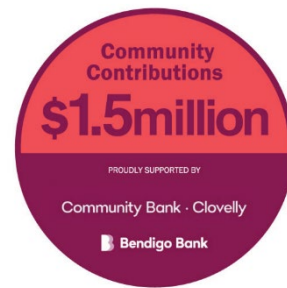
If there are not sufficient umpires to cover the games, A Grade clubs who have not provided umpires to the pool will be called upon to assist.

If an umpire is sick or injured and can no longer do their game, they should advise Kirra Smith by SMS as soon as possible. The club the umpire represents may be called upon to replace the umpire, should there not be sufficient umpires in the pool to cover the games.

Payment

Payment is \$35 per umpire per game.

8. Clovelly Community Bank – Umpiring Pathways Program



Applications

Individual umpires to nominate for the program – with assessment during the representative trial process. Applicants to be currently umpiring and nearing readiness for either badging to a C/B level or mentoring toward such. This is not a program for brand new umpires and for the 2023 season general mentoring and introduction to umpiring will continue to be managed by individual clubs.

Applications must be submitted to the umpires committee by the specified date (06.03.2023). Late entrants will be considered on a person-by-person basis if there are remaining vacancies within the programs.

Randwick Netball Association aims to attract at least 4 applicants with interest in moving from c-badge to b-badge and at least 8 applications with interest in mentoring with intention to receive c-badge.

Program

The intended program is to include:

- Introduction to the program evening:
 - Confirming applicants' commitment and understanding of expectations
 - Receipt of 2023 umpire development program shirt/badge
 - Meet the mentors
 - Discussion of other events and key dates
 - Casual introductions
 - Request for season availability for carnivals at this meeting
 - As per application each applicant must be available to attend at least 2 carnivals, and these will be allocated for the season
- Association wide rule clarification night
 - Open invitation to clubs – umpires/coaches alike to attend
 - Quick rule discussion regarding common rules
 - Open rule discussion
 - Open for all to ask rule clarifications a panel to answer
 - Highly recommended for the umpires within the umpire's development program to attend
 - Open to running multiple – one pre-season, one representative, mid-season (players/coaches/umpires may have game examples) & final session before finals
- C-badge requirements evening
 - C-badge mentor team and c-badge development program umpires required to attend
 - C-badge criteria to be discussed in detail with the requirements explained in detail
 - Q&A available to assist the umpires to reach this level and have relevant target information clear
 - Mock assessments to be carried out near readiness for badging so applicants can see where they sit on the matrix
- B-badge requirements evening
 - B-badge mentor team and b-badge development program umpires required to attend
 - B-badge criteria to be discussed in detail with the requirements explained in detail
 - Specifically, differences between c & b badge criteria
 - Q&A available to assist the umpires to reach this level and have relevant target information clear
 - Mock assessments to be carried out near readiness for badging so applicants can see where they sit on the matrix

*Big thank you to the Bendigo - Clovelly Community Bank for their assistance with this program

9. Finals Allocations

Umpiring a final of any grade should be considered a privilege and is recognition of a consistent performance throughout the season.

The Umpires' Committee is responsible for allocating umpires to all Finals, Semi Finals and Grand Finals. All umpiring appointments for finals are based on experience and capability. Where possible, only badged umpires will be appointed.

Clubs are required to submit their umpire nominations as directed, one week prior to the games. A detailed process for nominations will be emailed to the clubs at the completion of Round 12.

If an umpire, who has been nominated by a Club, is unavailable for umpiring duties it is the responsibility of the Club concerned to find a suitable replacement.

Clubs are to submit \$25 for each team that is in the finals in marked envelope to the control building. It is helpful if this can be provided in denominations of \$20 and \$5 notes. Payment for Junior teams to be made prior to 8.45am. Payment for Senior teams to be made prior to 1.30pm.

Failing to show for an allocated duty or reserve duty will result in the club being fined.

On Game Day

- Umpires must be dressed in whites.
- All umpires must report to the Control Centre no later than 15 minutes prior to the set time of play and sign on.
- Umpires will be allocated their games and will go to the court together, taking the scorecard.
- Umpires should identify a scorer and a time person.
- Umpires should sit together at the quarter and half-time breaks.
- On completion of the match, Umpires can sign for and collect payment at the Control Centre.

10. Complaints

If a complaint is made to the Umpires' Committee concerning an Umpire during a game, a member of the Umpires' Committee, the Executive or a delegate will go the game and observe the umpire, players and sideline. Appropriate action will be taken to attempt to resolve the issue, such as coaching the umpire or having a word with a coach or member of the sideline. The Club Convenor will be informed of the incident.

11. National Badging

The RNA Umpire's Committee oversees National Badging at Randwick Netball Association. Umpires who achieve a Green Association Badge will be screened by the RNA Umpires Committee for National Badging. Club Umpire Coordinators can also submit names of umpires that they feel are ready to the RNA Umpires committee.

National Badging is in line with the framework provided by Netball Australia. For detailed information on the prerequisites and pathways, refer to the [National Umpire Development Framework](#).

12. Opportunities for Umpires

Umpires wishing to further their development are able to participate in a number of competitions and trials for Randwick teams.

Carnivals

Umpiring at carnivals is a great way to further umpiring skills, be coached towards a C Badge, have fun and earn some extra money. The rate is \$100 for the day. Transport can be arranged. Umpires should wear whites. As a minimum, umpires should be of a 'White' or 'Green' Badge standard, working towards their C.

Umpires can register their interest by emailing Louise Sullivan. Opportunities are posted on the Facebook page and the dates are listed in the Calendar of this book.

State Age Championships and State Championships

Senior State Championships – Saturday the 10th of June – Monday the 12th of June.

Junior State Titles – Saturday the 1st of July – Monday 3rd of July.

National C Badge or higher required. These competitions offer umpires the experience of umpiring other associations and the environment where every game is taken seriously. Expressions of interest should be emailed to Kirra Smith.

Representative Trials

Randwick require umpires to for representative trials. Usually held at Heffron Park October – February. Opportunities are posted on the Facebook page. Payment is \$25 per hour.

NSW Summer Series

The NNSW Night Inter-district competition is held from October – December at NSW Netball Central. This competition provides newly badged umpires the opportunity to be viewed by NNSW and is the pathway for a B Badge and umpiring Metro League and provides umpires the opportunity to umpire netball in a professional indoor environment.

Metro League

The NNSW Metro League competition is held during the winter season at NSW Netball Central. This competition is generally accepting B Badge and higher and is part of the pathway for an A badge, as well as providing umpires the opportunity to umpire netball in a professional indoor environment.

13. Recognition and Awards

Clubs are encouraged to give out umpiring awards at the completion of the season, much the same as awards are given for players. Recognition is an important part of keeping umpires motivated to progress, update their skills and to give back to their club. Some examples of awards that could be given are "Most Improved", "Best Junior Umpire" and "Outstanding Contribution to Umpiring".

14. Randwick Association Badging KPIs

Clubs at Randwick Netball Association are responsible for new umpires training and development. To assist clubs to mentor and teach new umpires Randwick is implementing a n Association Badge. During the Umpires Coordinator Meeting the Umpires Committee will go in to detail.

Association badges are to be managed by clubs and require inter-mingling of the clubs to have association accredited certification as “white”, “pink” or “green” level umpiring. To achieve the accreditation one person from the umpire’s club + a person from another club must certify the attainment.

Please find the association badge forms at the end of the handbook. These will also be placed on the website for clubs to utilize.

Complete assessments can be digitally submitted to – umpires@randwicknetball.com.au or physical handed in to the control room

15. 2023 Umpiring Calendar

Sunday 26 March

NNSW National B Camp

The National B Camp is a one day professional development session for National B umpires. This session will count towards the updating of your accreditation. Registrations via NNSW.

Saturday 4 March

9am-11am

RNA Building Heffron Park

Education Session for Beginner Umpires

This session is open to those new or newish to umpiring. Attendees should have completed the Foundation Umpiring Course and the Rules of Netball Theory Examination.

Please bring a drink bottle, morning tea, whistle, rule book, notebook, and pen and wear comfortable clothing & footwear.

The session will go ahead in any weather.

TBC

6.30pm – 7.30pm

RNA Building Heffron Park

Umpire Coordinators Meeting

Each club is required to send at least one representative, preferably the Umpire Coordinator. If the club does not have an Umpire Coordinator, please send another committee member.

Agenda:

1. 2023 Season: Umpires Working Together
2. The role of RNA Umpire's Committee and the role of Club Coordinators
3. Facebook group for Umpires communication
4. RNA opportunities for Umpires
5. Association Badging
6. National Badging

TBC

5pm-6:30pm (Saturday)

RNA Building Heffron Park

Rules Discussion

This session is open to all umpires, players and coaches from all clubs.

Discussion will include Contact v Contest, Obstruction, Replay, Advantage, Injury Time Outs, plus general Q&A.
Deep dive into game management.

Whilst beginner umpires are welcome, this session is not aimed at beginners and we will not be going through all the rules in detail, rather it is focused on technical discussion of the rules.

Representative Carnivals

Date	Carnival	Teams Attending	Number of umpires required
Sunday 26 March	Penrith	Representative 12s – 17s Development	8
Sunday 30 April	Camden	TBC	TBC
Sunday 21 May	Liverpool	TBC	TBC
Sunday 28 May	Baulkham Hills	TBC	TBC
Sunday 4 June	Liverpool/Randwick	TBC	TBC
Sunday 18 June	Campbelltown	TBC	TBC



RANDWICK NETBALL ASSOCIATION

Key performance Indicators for White Award

Umpire's Name: _____

Club: _____

Theory exam mark: _____ Year: _____

Grade umpired for badge: _____

Key Performance Indicator	Competent		Comments
	Yes	No	
Before the game the umpire:			
Checks the court and equipment			
Checks players are wearing correct uniform , no jewellery and have correct nail length			
Is correctly dressed			
For the duration of the game the umpire:			
Blows the whistle consistently for centre pass & goal, whistle can be heard by most players			
Uses a voice loud enough to be heard by players involved in penalty			
Mostly controls the correct area of court and meets co-umpire at intervals			
Identifies some minor infringements that are very obvious e.g stepping, held ball, out of court			
Identifies some major infringements that are very obvious e.g contact and obstruction			
Knows how to indicate basic direction of penalties and attempts to use some hand signals			
Attempts to be level with the play and knows basic positioning for throw ins, centre passes etc			
Is confident in making decisions at this level			
Begins to use correct terminology to call infringements			
General Comments:			
Strengths:			
Areas for further development:			

Assessor's Name: _____ Signature: _____

Assessor's Name: _____ Signature: _____ Date: _____



RANDWICK NETBALL ASSOCIATION

Key performance Indicators for Pink Award

Umpire's Name: _____

Club: _____

Theory exam mark: _____ Year: _____

Grade umpired for badge: _____

Key Performance Indicator	Competent		Comments
	Yes	No	
Before the game the umpire:			
Checks the court and equipment			
Checks players are wearing correct uniform , no jewellery and have correct nail length			
Is correctly dressed			
For the duration of the game the umpire:			
Blows the whistle loudly and consistently, whistle can be heard by most players			
Uses a confident voice , loud enough to be heard by most on court players			
Controls the correct area of court and begins to show cooperation with co-umpire			
Identifies some minor infringements e.g stepping, held ball, breaking, over a third, out of court			
Identifies some major infringements without hesitation e.g contact and obstruction			
Consistently indicates basic direction of penalties and uses some hand signals			
Is mostly level with the play and knows basic positioning for throw ins, centre passes etc			
Is confident in making decisions at this level			
Begins to use correct terminology to call infringements and their penalties			
General Comments:			
Strengths:			
Areas for further development:			

Assessor's Name: _____ Signature: _____

Assessor's Name: _____ Signature: _____ Date: _____



RANDWICK NETBALL ASSOCIATION

Key performance Indicators for Green Award

Umpire's Name: _____

Club: _____

Theory exam mark: _____ Year: _____

Grade umpired for badge: _____

Key Performance Indicator	Competent		Comments
	Yes	No	
Before the game the umpire:			
Checks the court and equipment			
Checks players are wearing correct uniform , no jewellery and have correct nail length			
Is correctly dressed			
For the duration of the game the umpire:			
Consistently blows the whistle loudly			
Uses a confident clear voice , loud enough to be heard by on court players			
Demonstrates good control of the game, cooperates with co-umpire			
Identifies minor infringements e.g stepping, held ball, breaking, over a third, out of court			
Identifies major infringements without hesitation e.g contact and obstruction			
Consistently indicates setting of penalties and shows understanding of hand signals, shows understanding of the correct setting of penalties			
Is mostly level with the play and knows basic positioning for throw ins, centre passes etc			
Shows greater understanding of protocols eg: time, late arrivals, emergencies.			
Mostly uses correct terminology to call infringements and their penalties			
General Comments:			
Strengths:			
Areas for further development:			

Assessor's Name: _____ Signature: _____

Assessor's Name: _____ Signature: _____ Date: _____