



# Randwick Netball Association Inc

## How to add Teams in MyNetball

### Step 1

After logging into Mynetball, click on Teams (top menu), followed by Team Nomination/Lodge Team

Double Bay Diamonds Netball Club mynetball ad

ORGANISATION PEOPLE REGISTRATION **TEAMS** PROGRAMS WEBSITE REPORTS

Search Menus

Task List

Match List

Select Team

Enter Match Results

Confirm Match Results

Enter Player Statistics

Enter Votes

Enter Match Review

Team Lists

Team/Squad Setup (season)

Organisation Team Management

**Team Nomination/Lodge Team**

Voted Awards Management

Reports >

### Team Nomination - Enter Teams ?

Team Nomination

[RNA] A1

Introduction **Team Entry** Reports

**+ Add New Team Entry**

SUBMISSION	ENTRY CATEGORY	TEAM NAME
204400	A Division 1	DbD Team 1

1

### Step 2

In the drop down menu, choose the appropriate age group/senior grade and click go

### Step 3

Click Add New team

## Step 4

Choose the appropriate grade, and name the team and click enter

*mynetball administration*

S WEBSITE REPORTS

Enter Teams ?

Go

Reports

Team Nomination Edit

Submission ID: NEW

Entry Category: A Division 1

Team Name: DbD Team 1

Comments/Grading Requests

Status:  Provisional  Confirmed  Withdrawn

Update Close

SQUAD SIZE: 0 EDIT SQU. PLAYER FII

Page 1 of 1 (1 i

## Step 5



Once you click close, click on "Edit Squad"

Team Nomination - Enter Teams ?

Team Nomination [RNA] A1 Go

Introduction Team Entry Reports

Add New Team Entry

SUBMISSION	ENTRY CATEGORY	TEAM NAME	GRADING	STATUS	ACTIONS	SQUAD SIZE	EDIT SQU.	PLAYER FIELDS
204400	A Division 1	DbD Team 1		Confirmed	Edit   Delete	0		

Page 1 of 1 (1 items)

## Step 6

In the search bar, add the name of the player u want to add to the team and then click + to add the Player to the team

MyNetball Administration

### Squad List Editor

DbD Team 1

Age range:  (5 - 70)

Role: All Roles

Measurement date:  No date criteria.

Include other squads:

[Display List](#)

#### Available Player List

ID	Name	DOB	Add
	<input type="text" value="Amelia"/>		
3674353	Choromanski, Amelia	08 Jun 2006	+
6880247	Gow, Amelia	31 Oct 2012	+
6443260	Gow, Amelia	31 Oct 2012	+
3664223	Lanchester, Amelia	04 Jan 2007	+
1736235	O'Connell, Amelia	16 Mar 2005	+
7194602	O'Connor, Amelia	21 Oct 2010	+
1839481	Smith, Amelia	07 Jul 2003	+

Disable paging and show results in single view

#### Selected Squad List

ID	Name	DOB	Capt	Remove
No records to display.				

[Save](#)

## Step 7

Repeat Step 6 to complete the specific team you are working on. Once completed, go back and complete the same for all other teams.