

RANDWICK NETBALL ASSOCIATION

Umpire Coordinators Handbook

This handbook has been prepared by the Randwick Netball Association Umpires Committee to guide club Umpire Coordinators in their role for the 2018 season.

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1. Umpiring at Randwick Netball Association

Umpiring is an integral part of our game. Umpires provide the opportunity for everyone to play the game in a safe, fair and enjoyable environment. Everyone has a role to play in ensuring that we create a culture at Randwick where our umpires are a respected part of our netball community

The role of the RNA Umpires' Committee is to provide leadership in umpiring and to support the umpires and clubs in the Randwick competition. The RNA Umpires' Committee is a resource to the clubs to assist them in their endeavours to develop their umpires.

The Committee is responsible for allocating umpires to A1 and A2 games and to representative opportunities (Representatives Carnivals, State Championship and State Age Championship competitions) as well as for the supervision of umpires for National Badging.

Clubs are responsible for providing umpires who are of a suitable standard for the teams that they enter into the winter competition. The RNA Umpires' Committee can support the clubs in the development of umpires and provide information to umpires on the pathways that are available to them.

At Randwick we encourage co-umpires to meet each other at the start of the game, sit together at the quarter and half time breaks, and to shake hands at the completion of the match.

Umpires at Randwick should abide by the [Netball Australia Umpires Code of Behaviour](#).

1. Umpire in accordance with the Official Rules of the Game.
2. Treat all players, coaches, match official and other umpires with respect.
3. Place the safety and welfare of the players above all else.
 - Ensure the court and its surrounds are compliant with the rules.
 - Take appropriate action to manage dangerous play.
4. Maintain a high standard of personal behaviour at all times.
5. Be a positive role model through behaviour and personal appearance projecting a favourable image of netball and umpiring at all times.
6. Be courteous, respectful and open to discussion and interaction.
7. Maintain or improve your current performance level and seek continual improvement.

RNA Umpires Committee – Key Contacts for 2018

Convenor

Louise Sullivan lou.m.sullivan@gmail.com 0429 700 062

Committee Members

Judy Capovilla
Clementine Hartson
Jo Lewis
Keira Nightingale
Alicia O'Connor
Kirra Smith

2. Networking for Club Umpire Coordinators

There is a Facebook group for Randwick Umpires that provides excellent networking opportunities and assists clubs to fill vacant umpiring slots. All clubs, umpires, members and players are encouraged to join.

<https://www.facebook.com/groups/RNA.Umpires/>

Clubs can be contacted via their secretary details on the RNA webpage

<http://www.randwicknetball.com.au/club-contacts/>

3. Dress Code & Equipment for Umpires

A neatly presented umpire looks professional and in control of the game.

Umpires at RNA should wear whites or club uniform when umpiring games.

- Whites - shorts, tracksuit pants or skirt and white polo or jacket
- Club uniform - tracksuit or playing dress or club issue umpiring polo

Leggings, hoodies and sportswear (that are not a club uniform) are not allowed. Suitable footwear must be worn.

Preference is for umpires to be dressed in white and we encourage clubs to invest in a white polo for their umpires, this assists in distinguishing the umpires from players.

Umpires that are not appropriately dressed will incur a fine of \$50 to their nominated club.

Each umpire is responsible for bringing their own equipment to the game. As a minimum they will need a whistle, rule book and a hairband to keep track of centre pass. Rule books can be [downloaded](#) for free or purchased from the [Netball Australia online shop](#) or the control building.

The best whistle is the [ACME Thunderer](#). They are loud, crisp and clear and also last for a long time, so well worth the investment.

4. Development of Umpires

The RNA Umpires Committee is a resource for the clubs to assist them in developing their umpires. The Association Badging Program for umpires at RNA is overseen by the RNA Umpires Committee and implemented by the Clubs.

Clubs are responsible for providing umpires who are of a suitable standard for the teams that they enter into the winter competition. The RNA Umpires Committee can support the clubs in the development of umpires and provide information to umpires on the pathways that are available to them.

The Association Badging Program is a resource available to Clubs to assist in the development of their umpires.

Beginner Umpires

Training

- Must complete the Netball Australia [Foundation Umpires Course](#) (\$25) and the Netball Australia [Rules of Netball Theory Examination](#) (free)
For assistance in enrolling in a course see [My Netball Enrolment Instructions](#)
- [Download](#) an e-copy of the rule book for free or [Purchase a Rule Book](#) from the Netball Australia online shop or the control window.
- New umpires should demonstrated the following skills before they start umpiring competition games:
 - i. Dress code: Club uniform or whites
 - ii. Whistle: type and volume
 - iii. Voice: loud and clear
 - iv. Centre Pass: call, arm and immediate whistle
 - v. Throw Ins
 - vi. Goal Scored
 - vii. Stepping: Simple and obvious
 - viii. Obvious contact and obstruction
 - ix. How to start the game
 - Introduce yourself to the other umpire

- Check nails and jewellery
 - Captains to toss and advise the umpires of the result, umpires to choose which side they will umpire
 - Clear the court of any obstacles and make sure it's safe for the players (including pads on the goal posts)
 - Clear the sidelines and remind spectators where to stand (back from sideline and never on the goal line)
- Further training by Clubs to cover topics including:
- i. Obstruction: 90cm, arms before distance, shortening
 - ii. Contact / contest
 - iii. Replay
 - iv. Offside v. Breaking
 - v. Over a third / untouched
 - vi. Locations on the courts (names of lines and thirds)
 - vii. Free pass / penalty pass, setting penalties using location names
 - viii. Position, vision and timing
 - ix. Hand signals
 - x. Use of advantage

It is recommended that new umpires attend club training games to get some umpiring time on a game with 1 on 1 coaching support.

Learn more about the [Umpires Code of Behaviour](#) or the [National Umpire Development Framework](#).

Games

It is recommended that new umpires should be restricted to 10s, 11s and low division 12s age groups (depending on their age). Clubs that have new umpires and insufficient games should communicate with other clubs to swap or share games. Clubs must ensure that new umpires have completed the courses and are competent to umpire a competition game.

New umpires need to be supported by buddies, particularly at the beginning of the season. The buddy should preferably have umpiring experience but if not, they should be a responsible member of the club who can support the umpire and assist in managing any sideline situation.

Buddies should also be able to offer assistance to the umpire on the other side of the court if no buddy is present for them. Clubs can consider paying the umpire a reduced rate whilst they are in training, with the balance of the payment going to the buddy.

As new umpires progress they can be moved to higher level games.

Acceptable sideline behaviours

Clubs should educate their umpires, coaches, players and supporters about what is acceptable along the sideline.

- Full clearance along the sideline and goal line. The umpire should not have to run on the court to get past the spectators and equipment. This means a sideline free of drink bottles, clothing, children, pets, skateboards, scooters, chairs and spectators' legs.
- If any spectators make any comment to the umpire, and it makes them uncomfortable, they are able to stop the game and ask the spectator to move on.

6. Badging for an Association Badge

The Association Badges are Red, White and Green. Please see relevant KPIs for each badge.

Clubs are responsible for watching, coaching and assessing the progress of their umpires.

For an umpire to be badged, two people can assess and award the appropriate badge using the RNA Badging form while court side for an entire game. One person must be from a different club to the umpire that is being tested.

Completed forms are to be handed in to the Umpires' Committee at the control building. The Umpires' Committee will issue a certificate to the umpire in the following weeks.

A note of thanks to Kuringai Netball Association who assisted with the resources to implement this program.

7. A Grade Umpire Pool

The RNA Umpires Committee will be allocating umpires to the A1 and A2 games each Saturday.

The A Grade Umpire Pool is aimed at ensuring that the games in these divisions are umpired to the highest standard possible, to allow our players to play to the best of their abilities and for our umpires to progress their skills on quality matches.

A1 and A2 teams are responsible for sourcing and nominating a suitably qualified umpire for the pool.

The standard for the A grade pool should be National C badge minimum. If clubs feel that an umpire is of this standard but not yet badged, they should approach the RNA Umpires' Committee so the umpire can be assessed as a candidate for C badge this year.

Coaching will be available to all umpires in the A grade pool from National B umpires.

Umpires who would like an opportunity to umpire at this level, however their club does not have teams in these grades, should contact the Umpires' Committee. A swap can be arranged so the club has a replacement umpire for the lower division. This is encouraged as umpiring a higher level is a great way to stretch your umpires and continually improve their skill level, which maintains their interest in umpiring.

Uniform

Umpires on A1 and A2 should wear whites. It is also acceptable for a white shirt to be placed over a playing uniform.

Weekly Allocation Process

By Tuesday evening, an email will be issued to umpires to confirm their availability for the upcoming Saturday. Allocations for each round will be confirmed by the Thursday evening.

If there are not sufficient umpires to cover the games, A Grade clubs who have not provided umpires to the pool will be called upon to assist.

If an umpire is sick or injured and can no longer do their game, they should advise Louise Sullivan by SMS as soon as possible. The club the umpire represents may be called upon to replace the umpire, should there not be sufficient umpires in the pool to cover the games.

Payment

Payment is \$35 per umpire per game.

On or before Round 1, A Grade clubs should pay at control, \$245 per A Grade team, to cover the first half of the season. After Round 7, the amounts will be reconciled, and any wet weather, forfeits etc. to be deducted from the payment for the second half of the season.

A Grade umpires will be paid cash on completion of their game.

8. Junior Talent Identified (JTID) Umpire Pool

The RNA Umpires Committee will identify talented junior umpires to be included in the Junior Talent Identified Umpire Pool.

Opportunities will be provided to JTID umpires to be mentored by a National Badged umpires and to further their umpiring by being allocated to high quality games.

The JTID Umpire Pool is aimed at ensuring that opportunities are provided for talented junior umpires to further their skills, obtain coaching and umpire on quality games.

9. Finals Allocations

Umpiring a final of any grade should be considered a privilege and is recognition of a consistent performance throughout the season.

The Umpires' Committee is responsible for allocating umpires to all Finals, Semi Finals and Grand Finals. All umpiring appointments for finals are based on experience and capability. Where possible, only badged umpires will be appointed.

Clubs are required to submit their umpire nominations as directed, one week prior to the games. A detailed process for nominations will be emailed to the clubs at the completion of Round 12.

If an umpire, who has been nominated by a Club, is unavailable for umpiring duties it is the responsibility of the Club concerned to find a suitable replacement.

Clubs are to submit \$25 for each team that is in the finals in marked envelope to the control building. It is helpful if this can be provided in denominations of \$20 and \$5 notes. Payment for Junior teams to be made prior to 8.45am. Payment for Senior teams to be made prior to 1.30pm.

Failing to show for an allocated duty or reserve duty will result in the club being fined.

On Game Day

- Umpires must be dressed in whites.
- All umpires must report to the Control Centre no later than 15 minutes prior to the set time of play and sign on.
- Umpires will be allocated their games and will go to the court together, taking the scorecard.
- Umpires should identify a scorer and a time person.
- Umpires should sit together at the quarter and half time breaks.
- On completion of the match, Umpires can sign for and collect payment at the Control Centre.

10. Complaints

If a complaint is made to the Umpires' Committee concerning an Umpire during a game, a member of the Umpires' Committee, the Executive or a delegate will go the game and observe the umpire, players and side line. Appropriate action will be taken to attempt to resolve the issue, such as coaching the umpire or having a word with a coach or member of the sideline. The Club Convenor will be informed of the incident.

11. National Badging

The RNA Umpire's Committee oversees National Badging at Randwick Netball Association. Umpires who achieve a Green Association Badge will be screened by the RNA Umpires Committee for National Badging. Club Umpire Coordinators can also submit names of umpires that they feel are ready to the RNA Umpires committee.

National Badging is in line with the framework provided by Netball Australia. For detailed information on the prerequisites and pathways, refer to the [National Umpire Development Framework](#).

12. Opportunities for Umpires

Umpires wishing to further their development are able to participate in a number of competitions and trials for Randwick teams.

Carnivals

Umpiring at carnivals is a great way to further umpiring skills, be coached towards a C Badge, have fun and earn some extra money. The rate is \$100 for the day. Transport can be arranged. Umpires should wear whites. As a minimum, umpires should be of a 'White' or 'Green' Badge standard, working towards their C.

Umpires can register their interest by emailing Louise Sullivan. Opportunities are posted on the Facebook page and the dates are listed in the Calendar of this book.

State Age Championships and State Championships

State Age Championships are held over the weekend of 7 – 9 July. State Championships are held over the June long weekend, 9 – 11 June.

National C Badge or higher required. These competitions offer umpires the experience of umpiring other associations and the environment where every game is taken seriously. Expressions of interest should be emailed to Louise Sullivan.

Representative Trials

Randwick require umpires to for representative trials. Usually held at Heffron Park October – February. Opportunities are posted on the Facebook page. Payment is \$15 per hour.

Night Inter-district

The NSW Night Inter-district competition is held from October – December at Genea Netball Centre. This competition provides newly badged umpires the opportunity to be viewed by NSW and is the pathway for a B Badge and umpiring Metro League and provides umpires the opportunity to umpire netball in a professional indoor environment.

Metro League

The NSW Metro League competition is held during the winter season at Genea Netball Centre. This competition is generally accepts B Badge and higher and is part of the pathway for an A badge, as well as providing umpires the opportunity to umpire netball in a professional indoor environment.

13. Recognition and Awards

Clubs are encouraged to give out umpiring awards at the completion of the season, much the same as awards are given for players. Recognition is an important part of keeping umpires motivated to progress, update their skills and to give back to their club. Some examples of awards that could be given are "Most Improved", "Best Junior Umpire" and "Outstanding Contribution to Umpiring".

14. Randwick Association Badging KPIs

| Factor | Red | White | Green |
|-------------------------------|---|---|--|
| Whistle | Easily heard | Loud and reasonably quick | Loud and sharp |
| Voice | Easily heard | Clear and easily heard | Clear and easily heard |
| Stepping | Some | Picks up a reasonable amount | Recognises and acknowledges most |
| Timing (3 Seconds) | Picks up blatant held | Reasonably consistent | Consistent timing |
| Throw Ins | Acknowledges | Correct indication of play | Correct indication and hand signals |
| Offside | Notices blatant offside | Picks up a reasonable amount | Picks up most especially around the circle |
| Obstruction (0.9m) | Picks up blatant obstruction | Obvious obstruction | Most obstructions and more consistent distance |
| Contact | Picks up obvious contact | Most noticeable contact | Most contacts and shows consistency, allows some contest |
| Control | Adequate | Good | Very good |
| Advantage | N/A | Maybe some calls | Commences using advantage correctly and maintains control |
| Capable of controlling | Junior grades | Junior grades and up to Inters3 | Junior grades and up to Inters3 |
| Hand Signals | Centre pass, goal scored, direction of play and throw ins | Centre pass, direction of play and starting to use others | Hand signals as per the Rule Book |
| Positioning | Move down sideline and along goal line | Moves with play | Level with play and reading some play into the circle |
| Terminology | Infringement and penalty | Infringement, who, penalty/free pass, team | Using correct terminology making short and confident calls |
| Attitude/Manner | Interested and keeps focus | Enthusiastic and enjoys | Pleasant, confident and interested |
| Carnivals | N/A | Buddies for Club | Rep Carnivals, Buddies for Club |

15. Randwick Association Badging Form

| | | | |
|-------------|--|-----------------------------|--|
| Name | | | |
| Club | | | |
| Date | | Division / Court No. | |

| Factor | Red | ✓ | White | ✓ | Green | ✓ |
|-------------------------------|---|----------|---|----------|--|----------|
| Whistle | Easily heard | | Loud and reasonably quick | | Loud and sharp | |
| Voice | Easily heard | | Clear and easily heard | | Clear and easily heard | |
| Stepping | Some | | Picks up a reasonable amount | | Recognises and acknowledges most | |
| Timing (3 Seconds) | Picks up blatant held | | Reasonably consistent | | Consistent timing | |
| Throw Ins | Acknowledges | | Correct indication of play | | Correct indication and hand signals | |
| Offside | Notices blatant offside | | Picks up a reasonable amount | | Picks up most especially around the circle | |
| Obstruction (0.9m) | Picks up blatant obstruction | | Obvious obstruction | | Most obstructions and more consistent distance | |
| Contact | Picks up obvious contact | | Most noticeable contact | | Most contacts and shows consistency, allows some contest | |
| Control | Adequate | | Good | | Very good | |
| Advantage | N/A | | Maybe some calls | | Commences using advantage correctly and maintains control | |
| Capable of controlling | Junior grades | | Junior grades and up to Inters3 | | Junior Div 1 and Inters | |
| Hand Signals | Centre pass, goal scored, direction of play and throw ins | | Centre pass, direction of play and starting to use others | | Hand signals as per the Rule Book | |
| Positioning | Move down sideline and along goal line | | Moves with play | | Level with play and reading some play into the circle | |
| Terminology | Infringement and penalty | | Infringement, who, penalty/free pass, team | | Using correct terminology making short and confident calls | |
| Attitude/Manner | Interested and keeps focus | | Enthusiastic and enjoys | | Pleasant, confident and interested | |
| Comments | | | | | | |

| | | | |
|-----------------------------|--|-----------------------------|--|
| Tester 1 Name / Club | | Tester 2 Name / Club | |
|-----------------------------|--|-----------------------------|--|

16. 2018 Umpiring Calendar

Sunday 18 March

9am – 4pm

Netball Centre, Olympic Park

NNSW National B Camp

The National B Camp is a one day professional development session for National B umpires. This session will count towards the updating of your accreditation. Registrations via NNSW.

TBC

9am-midday

RNA Building Heffron Park

Education Session for Beginner Umpires

This session is open to those new or newish to umpiring. Attendees should have completed the Foundation Umpiring Course and the Rules of Netball Theory Examination.

Please bring a drink bottle, morning tea, whistle, rule book, notebook, and pen and wear comfortable clothing & footwear.

The session will go ahead in any weather.

Thursday 12 April

6.30pm – 7.30pm

RNA Building Heffron Park

Umpire Coordinators Meeting

Each club is required to send at least one representative, preferably the Umpire Coordinator. If the club does not have an Umpire Coordinator, please send another committee member.

Agenda:

1. 2018 Season: Umpires Working Together
2. The role of RNA Umpire's Committee and the role of Club Coordinators
3. Facebook group for Umpires communication
4. RNA opportunities for Umpires
5. Association Badging
6. National Badging

Thursday 12 April

7.30pm - 9.00pm

RNA Building Heffron Park

Rules Discussion

This session is open to all umpires, players and coaches from all clubs.

An update will be provided on the rule changes for 2018.

Discussion will include Contact v Contest, Obstruction, Replay, Advantage, Injury Time Outs, plus general Q&A.

Whilst beginner umpires are welcome, this session is not aimed at beginners and we will not be going through all the rules in detail, rather it is focused on technical discussion of the rules.

Sunday 13 May
9am – 4pm
Genea Netball Centre

NNSW National C Camp

The National C Camp is a one day professional development session for National C umpires.

NNSW are aware that this camp is scheduled for Mother's Day. Your camp fee will include a ticket to the Suncorp Super Netball match between **NSW Swifts v GIANTS** at Qudos Bank Arena. Details will also be available early 2018 on how you can purchase a discounted ticket for your mother / child to attend the game with you.

Registrations will be via your My Netball account.

Representative Carnivals

| Date | Carnival | Teams Attending | Number of umpires required |
|-----------------|------------------|---|-----------------------------------|
| Sunday 25 March | Penrith | Representative 12s – 15s Development 11s – 14s | 9 – 10 |
| Sunday 29 April | Eastwood Ryde | Representative 12s – 15s | 4 |
| Sunday 6 May | Northern Suburbs | Development 11s – 14s | 5 |
| Sunday 27 May | Baulkham Hills | Representative 12s – 15s Development 12s – 14s | 7 |
| Sunday 3 June | Liverpool | Representative 12s – 15s Development 11s | 6 |
| Sunday 24 June | Campbelltown | Representative 12s – 15s | 4 |

State Championships

The NNSW State Championship will be held over the 9 – 11 June 2018 in Gosford.

The umpires will travel and stay away with the representative teams. There are 3 – 4 umpires required for this weekend.

Minimum C badge requirement. Payment \$100 per day, accommodation and transport provided. Expressions of interest should be emailed to Louise Sullivan.

State Age Championships

The NNSW State Age Championship will be held over the 7 – 9 July 2018 in Liverpool.

The umpires will not be staying away for the weekend. We require 5 umpires for each day of the championship. Umpires can nominate for 1, 2 or 3 days.

Minimum C badge requirement. Payment \$100 per day. Expressions of interest should be emailed to Louise Sullivan.